



Tip of the Month – October 2004

Get creative with your FRx reports by adding custom fonts!

- Open an existing Catalog.
- Under the menu at the top of the screen, select Edit | Font Styles...
- In the Font Styles window, select New.
- Click on the Font button and select the characteristics of the font style you are creating – the type of font, whether it should be bold or italic, the size and color.
- If desired, you can even add custom shading to the style by selecting the Shading button and selecting a color.
- Create a description and type this in to the Font Style Name field.
- Click Save.
- The new font is now available for future use as a selection under Font Style on your FRx reports.

Hint – If you would like to change the default font style from Aerial 10 pt. to something different, select the "Find" button from the Font Styles window, and then select the "Default" font style. Change the font to something that looks more appealing and save.

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