

Your August Tip of the Month:

Transaction Matching

Did you know you can link two journal entries together using the transactions matching feature in Great Plains? This is helpful for items such as year-end or month-end adjustments, or re-classing a payables entry coded to the incorrect distribution account.

Go to Transactions Financial/Transaction Matching to setup the link between posted journal entries from open or closed years. You can look-up any links you created, either by link number or account number, in the inquire look-up screens (Inquiry/Financial/Transaction Match by Link Number or Account)

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