

Your November Tip of the Month:

In Version 8.0, there is an audit trail for any General Journals that have been entered that are incorrect and should not be posted. Any unposted General Journal transaction can be voided instead of deleted. By voiding the Journal entry, the entry will post a "\$0.00" to each account and record the JE number in the account with an asterisk next to the JE number. If you delete an entry, there is no audit trail of the deletion.

This feature is found in Financial transactions, General and the "Void" option, as well as "Delete" are displayed. By calling up the unposted Journal Entry, the entry can then be voided and a posted record of the voided Journal entry will be displayed in the affected account.

Filename: Nov 05 Tip of the Month
Directory: C:\Documents and Settings\rchronin\My Documents\Tip of
the month
Template: C:\Documents and Settings\rchronin\Application
Data\Microsoft\Templates\Normal.dot
Title: Your November Tip of the Month:
Subject:
Author: administrator
Keywords:
Comments:
Creation Date: 10/20/2005 11:19 AM
Change Number: 1
Last Saved On: 10/20/2005 11:20 AM
Last Saved By: administrator
Total Editing Time: 1 Minute
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As of Last Complete Printing
Number of Pages: 1
Number of Words: 107 (approx.)
Number of Characters: 615 (approx.)